



Procedures for Proposing Changes to ADP Bylaws

The ADP bylaws are the foundation of our governance. Improvements are ongoing to maintain a document that not only serves the needs of our organization, but also reflects our principles and values. We welcome input from all State Committee members in these important and continuing efforts.

If you have general or specific comments, concerns, or ideas about our bylaws and the procedures they delineate, please contact the Rules Committee Chair at rules@azdem.org to let us know your thoughts.

If you submit a formal proposal, follow the instructions and template provided below. A member of the Rules Committee will communicate with you as your proposal is considered. When possible, they will work collaboratively with you to ensure compliance with regulations, consistency with DNC bylaws, and uniformity and integration with other sections of the ADP bylaws. Please understand that formal consideration of your proposal may be delayed or may be integrated into the ongoing revision process. We appreciate your understanding and patience.

Are you willing to help? We'll need interested, hard-working volunteers to serve on the Rules Committee and possible *ad hoc* committees to invite and compile opinions, and to draft possible bylaws revisions in specific areas (for example, committees of the State Committee).

Thank you for sending your suggestions, concerns, and willingness to help to: rules@azdem.org

Template for Proposed Bylaw Amendment

Please submit your proposed bylaw amendment in the format described here.

Your Name:

Your LD and/or county:

Your Email:

Your phone:

Amendment Title: (create a concise, descriptive title for your amendment)

Define the purpose to be achieved and the supporting rationale for the change you propose:

TEXT OF PROPOSAL -

Article:

Section:

Sub Section:

Language to be considered:

Current Language should appear like this. – No formatting.

~~Text to be stricken should appear like this.~~ – Strikethrough.

Text to be added appears like this. – Italicized.

Per ADP Bylaws Article XII, Section 2C, proposed amendments must be received at least thirty (30) days prior to potential consideration at a meeting. Follow these steps to ensure compliance:

- When completed, save your WORD document as: Bylaw Amendment_ YOUR NAME.
- Submit by email to both rules@azdem.org and shug@azdem.org.
- Alternatively, you may deliver a written document to ADP Headquarters.