

## **Bylaws modifications to be discussed at Pre-SCM Rules Committee Meeting, Sept 13, 2020**

### **PROPOSED ADP BYLAWS REVISION: COMMITTEES**

Purpose and Goals: These changes are intended to establish five standing committees that focus on areas of strategic importance to the ADP's goals and visions, including building a broader, more representative party across the state. This configuration streamlines overlapping duties and integrates related committee activities. Inactive committees have been removed. Special committees related to the election-cycle are described.

#### **Article VI OTHER COMMITTEES**

##### **Section 1. Council of County Chairs – as is**

*STRIKE AND REPLACE SECTIONS 2 and 3 with*

##### **Section 2. Standing Committees**

- A. Unless an ex-officio standing committee chair is specified in these bylaws, the State Chair shall appoint a chair for each Standing Committee within 30 days of each State Committee Organizational Meeting. Such appointments shall be made with advice from the other officers.
- B. Unless otherwise specified in these bylaws, each Committee Chair shall appoint the corresponding committee members, with advice from the State Chair. Unless otherwise specified in these bylaws, each standing committee shall include five (5) to fifteen (15) members, with representation from at least five (5) counties. All standing committee members shall be State Committeepersons. The majority of members of any standing committee shall be individuals other than Executive Board members.
- C. Standing Committees and their responsibilities:
1. *Affirmative Action Committee.* The duties of the Affirmative Action Committee shall be to undertake the responsibilities stated in Article X of these bylaws.
  2. *Election Integrity Committee.* The duties of the Election Integrity Committee shall be to (a) protect the integrity of elections by assuring that all processes are in compliance with federal, state and local laws, statutes and regulations; (b) organize and coordinate with County Committees and other organizations to (i) assure comprehensive access to voter registration services and information, including the restoration of voting rights; (ii) recruit poll workers, poll observers and ballot processing observers to monitor the county government administration of elections; (iii) recommend county level election integrity guidelines and best practices; (c) monitor and recommend responses to proposed federal and state legislation that may impact voting rights or election processes; and, (d) recommend actions to ensure the integrity of the Arizona decennial redistricting process.
  3. *Platform Committee.* The duties of the Platform Committee shall be to (a) maintain a platform that represents the ADP; (b) review and consider platform suggestions submitted by State Committeepersons; (c) submit recommended platform revisions to the Executive Board for review and approval prior to submission to the State Committee; (d) ensure that the approved document is available one (1) month prior to the meeting of the State Committee at which a platform revision is to

be considered for adoption; and (e) facilitate the timely and strategic dissemination of the ADP Platform and specific elements thereof.

4. *Resolutions Committee.* The duties of the Resolutions Committee shall be to (a) review all resolutions proposed to the State Committee in accordance with these bylaws; (b) report to the State Committee and recommend approval, rejection, or amendment of all resolutions; (c) establish and publish the procedures for the proposition of resolutions that are consistent with these bylaws; (d) maintain timely communication with the Platform Committee, so that approved resolutions may be considered in platform amendments.
5. *Rules Committee.* The duties of the Rules Committee shall be to (a) keep the bylaws of the ADP consistent with the aims and policies of the ADP, and consistent with applicable laws; (b) propose changes to the bylaws; (c) review and recommend approval, rejection, or amendment of all changes to the bylaws proposed by State Committeepersons; (d) develop and recommend governance-related policies and procedures for consideration by the Executive Board; (e) oversee the credential process; (f) report to the State Committee; and (g) conduct other activities as requested by the ADP Chair.

The Chair of the Rules Committee shall serve as an ex-officio, non-voting member of the ADP Executive Board.

The Rules Committee shall oversee the organization and activities of the credentials process, which will include staff and, as needed, State Committee member volunteers. The process includes (a) facilitating the maintenance of State Committee and Executive Committee membership rosters and to ensure timely communications with such members; (b) approving the credentials of all State or Executive Committee members at meetings of those committees; (c) reviewing and approving all proxies in accordance with these bylaws; (d) overseeing all vote counts; (e) resolving all challenges to members or proxies; and (f) in the event that a ballot is required, (i) counting the ballots; (ii) determining the intent of the voter; and (iii) resolving any conflicts regarding the validity of any ballot cast.

### **Section 3. SPECIAL COMMITTEES.**

A. The State Committee shall have Special Committees, circumscribed in this section, for activities that are time-limited. Additional Special Committees may be appointed by the State Chair or a may be directed by the State Committee.

B. Special Committees related to election cycles:

1. *Delegate Selection Committee.* The duties of the Delegate Selection Committee shall be to (a) ensure that the rules for DNC delegate selection for conventions and committees are consistent pursuant to these bylaws and DNC rules; (b) to undertake selection of delegates in accordance with those rules; (c) to educate Arizona Democrats about the process; and (d) to keep State Committeepersons informed about all rules, processes, elections and selections.

This committee shall convene no later than April 15 of the calendar year preceding a presidential election year and shall be dissolved after all convention and committee selections have been determined and announced.

The chair of this committee shall be appointed by the State Chair from among the ADP Vice-Chairs. Its membership will be composed of all members of the Affirmative Action Committee and all elected Democratic National Committee representatives.

2. Other committees as determined necessary by the State Chair.

## GUIDE TO PROPOSED COMMITTEE RESTRUCTURING

	<u>Members</u>	<u>Change to duties?</u>	<u>Other changes</u>
<b>STANDING COMMITTEES</b>			
<b>Affirmative Action</b>	Chair is AffAc Moderator. Members per AffAc Article in bylaws.	Role in delegate selection codified.	
<b>Platform</b>	Chair is Education Coordinator. Per proposed bylaws: 5-15 members with 5 counties included. Majority are not on E Board.	Platform activities to be ongoing, not limited to convention years. Interaction with Resolutions Comm and ADP communications.	Now a Standing Committee
<b>Election Integrity</b>	Chair appointed by State Chair. Per proposed bylaws: 5-15 members with 5 counties included. Majority are not on E Board.	Expanded to include ongoing efforts, and specific election-related tasks. Focus on facilitating activities at county level.	
<b>Resolutions</b>	" " "	Communication with Platform Comm.	
<b>Rules</b>	" " "	Oversight and implementation of what was "Credentials Committee."	Chair is non-voting EB member

**Communications**

**Finance**

**SPECIAL COMMITTEES**

<b>Delegate Selection</b>	Chair = a VC; all of AffAc Committee; all DNC Representatives	Timely communication with SC persons. Education/outreach to all AZ Democrats.	Convenes by April 15 of year prior to presidential election.
<b>Credentials (combined with Rules)</b>			
<b>Platform (now Standing)</b>			
<b>Coordinated Campaign</b>			

PROPOSED ADP BYLAWS AMENDMENT: OFFICER VACANCIES

Purpose: The bylaws currently require notice by mail for an election to replace an officer. There is no guidance on timing for replacement. This modification eliminates the mailing requirement and establishes a timeline for filling a vacancy in an officer position.

**ARTICLE III. STATE COMMITTEE OFFICERS**

**Section 5. VACANCIES.**

A. Vacancies among the State Committee Officers shall be filled by an election *held at the next regularly scheduled State Committee meeting following the vacancy, provided that the vacancy has occurred and notice has been provided to State Committeepersons at least ten (10) days prior to the meeting. Otherwise, the election may be held at the second State Committee following the vacancy, or a special meeting of the State Committee may be called to fill the vacancy.* ~~of the State Committee at an open meeting called with at least twenty one (21) days written notice mailed by the ADP or State Chair. The postmark will signify compliance with the twenty one (21) day notice requirement.~~

DRAFT