DEPUTY VOTER PROTECTION DIRECTOR

Arizona must ensure that elections are free, fair and equitable. To support Democrats up and down the ballot, Mission for Arizona, the Arizona Democratic Coordinated Campaign, is hiring a Deputy Voter Protection Director. The Deputy will assist the Voter Protection Director with disseminating high-quality voting information to the public and campaign teams; building relationships with election officials and other stakeholders; recruiting and deploying voter protection volunteers; triaging voting-related problems; and serving as a resource for legal, legislative and strategic issues.

DESCRIPTION OF DUTIES: The Deputy Voter Protection Director will work to protect every Arizona voter. Particular responsibilities may include:

- Develop, produce, and disseminate complete, accessible, and accurate voting information.
- Build a structure to recruit, train, manage and serve as a resource for hundreds of volunteers, hotline staffers, boiler room personnel, county liaisons, and other volunteers during Early Vote and Election Day.
- Build relationships with election officials, party leadership, campaigns, and other stakeholders.
- Support other Mission for Arizona departments by fielding questions, creating training materials, etc.
- Help implement a comprehensive voter protection plan to identify and triage problems with vote-by-mail, early in-person voting and Election Day voting.

QUALIFICATIONS:

- Excellent research, written, and oral communication skills; comfort with public presentations.
- Excellent project management, time management, and organizational skills.
- Juris Doctorate strongly preferred.
- Spanish fluency strongly preferred.
- Ability to collaborate with a diverse group of stakeholders.
- Experience with or willingness to learn to manage large groups.
- Prior political organizing or campaign experience, particularly experience in voter protection or field operations.
- Local knowledge, including familiarity with Arizona politics a plus.
- Proficiency in Microsoft Word, Microsoft Excel and Google Suite products.
- A strong commitment to advancing the Democratic agenda, strengthening the Democratic Party, and winning elections for Democrats.
**POSITION TYPE:** This is a full-time, term-limited position that runs through November 30, 2020. The position would begin as a remote position but is based in Phoenix, Arizona.

**HOW TO APPLY:** Please send a brief cover letter and resume to resumes@missionforarizona.com with the subject line “Application: Deputy Voter Protection Director.”

Your cover letter should: 1) Showcase your interest in this position, and 2) highlight skills and qualifications relevant to the position.

The Arizona Democratic Party, (ADP), is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff. ADP is an equal opportunity employer, and it is ADP’s policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, pregnancy, national origin, religion, sexual orientation/identity/expression, ethnic identity or physical disability, marital or military service status including membership in the National Guard, or any other legally protected status. Protected status may also include an individual's marriage to or association with someone with any status listed above.

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