

**Bylaws Committee Meeting Minutes**  
**Arizona Democratic Party State Committee Meeting**  
**November 20, 2010**

**Members and Guests Present**

Jo Kelleher  
Phil Hettmansperger  
Joe Robison  
Ben Furlong  
Ann Greenberg  
Vince Dezio (guest)  
Corey Harbison (guest)  
David Olvera (guest)

**ADP Staff Member Present**

Jamie Patton Powell

- I. Jo called the meeting to order.
- II. Members reviewed minutes from the Bylaws committee meeting on 8/14/2010.
  - Joe Robison moved to approve the minutes.
  - Ann Greenberg seconded this motion.
  - Members moved to approve the minutes.
- III. First Item- Discussion of Proposals for Bylaws changes
  - a. Procedures for removal of county chairs who are inactive.
    1. Jo Kelleher noted there are not currently procedures in the bylaws to address this issue.
    2. Joe Robison will research state law, which may state that the State Party chair has the right to remove county chairs.
  - b. Members revisited bylaws language concerning stated duties of the ADP Vice Chairs. Currently, the bylaws do not address formal duties of vice chairs.
    1. Joe Robison reminded members that the committee resolved this issue in the past by assigning the Senior Vice Chair the task of proposing duties for Vice Chairs in writing to submit to the committee, to be published in an operational manual, in possession of ADP staff. This was not done.
    2. Ben Furlong recalled a document that was presented to the Executive Committee with specific duties that was accepted by members. Ben agreed to provide a copy of this document to Jamie Patton Powell to be provided with meeting minutes to members.
    3. Members discussed composing a new manual, detailing duties of the Executive Committee and other elected State Party volunteer positions.
  - c. Bylaws language addressing the role of standing committees- What is the connection between the work of standing committees and the work of the ADP?
    1. Current standing committees include Credentials, Resolutions, Election Integrity, Finance, Communication, Bylaws, and Affirmative Action. Currently, ADP Bylaws offer a one sentence description of the role of each standing committee. Members discussed adding bylaws language requiring more in depth communication between standing committees and the Executive Committee.
  - d. Duties of Vice Chair in light of DNC election rules.
    1. Current DNC rules state that if the Party Chair is male, the first vice chair must be female. ADP Bylaws require the Chair and first vice chair to represent different counties.
  - e. Procedure for requiring candidates to announce intention to run for an elected ADP office.
    1. Members discussed the possibility of requiring candidates who intend to run for an ADP elected office to announce their intention within a specified period of time prior to the election.
- IV. The meeting was adjourned.